

Our ref: JGG
September 2019



Dear Parents/Carers,

KS4 Parents' Consultation Evening – Thursday 17th October 2019

I would like to invite parents and carers of students in **Year 10** to a Parents' Consultation Evening on **Thursday 17th October 2019 between 4pm and 7pm** with your child's Personal Tutor. We expect these meetings to be attended by a parent or carer, so that the progress outlined is supported by both the Academy and home. The main aims of this meeting will be:

- ✓ To highlight progress to date;
- ✓ To identify areas for further development or 'next steps';
- ✓ To discuss any 'settling-in' issues, worries, or concerns as to start the year positively.

In order for the event to run smoothly, we would ask all parents/carers and students to attend for their meeting punctually at the time booked. You can book your appointment through the Insight ParentPortal at: www.q3academy.org.uk/insight

There is no requirement for students to wear their Business Dress to attend the meeting. Please enter through the main entrance to the Academy only and ensure that you sign in on arrival. There will be no onsite parking available; parking is available on the road. However, please be aware that restrictions apply within this area.

We offer two Parents' Consultation Evenings each academic year, and the next opportunity will be on Tuesday 3rd December 2019.

I look forward to welcoming you to the Academy at these events.

Yours sincerely,

A handwritten signature in blue ink that reads 'James Gurung'.

Mr J Gurung
Assistant Vice Principal
Director of Key Stage 4

Chief Executive: Dr Caroline J S Badyal, EdD, MA BE.d, DipEd, NPQH | Head of School: Mr Mark Arnall BA Hons, MA, NPQH

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Q3 - Quaerere | 'Seek that which is good, that which is right, that which is true'

