

Dear Parent/Carer

Our ref: SD/IS/ZC/RH

RE: Sandwell Well-being Charter Mark

Tel No: 0121 569 2777

Date: Monday 30th January 2017

Q3 Academy is currently taking part in a study about how the Academy community promotes emotional well-being. Emotional well-being looks at promoting positive mental health over areas such as the environment, curriculum, and communication with parents. At the end of this project, a charter mark award will be awarded once the Academy has met the expectations.

As part of this study, we would like to collect the views of both parents and students. This will involve parent focus groups that will take place in the Academy on Thursday 9th February 2017 to talk to us about the about the Academy community. You can leave at any time during the discussion if you want to but the discussion will last about an hour.

A focus group for the students will also involve talking about the Academy community. This will involve four different students groups from various years to get a full picture of the whole Academy. We will ask the students before talking to them if they want to take part. Your child can leave at any point they want to. This should also last about an hour.

A report will be written for the Academy with both positive points and things they can improve on. This report will not use any parent, staff or student names. This report may also be used for wider audiences. If the report is used for wider audience, the photos and views collected in your son/daughter's Academy may be included.

Please contact the Academy or Inclusion support if you want any more information or have any questions.

- Colette Soan (Project Lead); Colette_Soan@sandwell.gov.uk
- Zoe Capper (Researcher); Zoe_capper@sandwell.gov.uk
- Rachel Hunt (Researcher); Rachel2_hunt@sandwell.gov.uk

Alternatively, you can contact Inclusion Support on 0121 569 2777. If you would like to take part in a parent focus group and are happy for your child to be potentially included, please return this form to the reception at Q3 Academy. Please note there are limited spaces available.

Many Thanks,

Zoe Capper
Research Psychologist
Inclusion Support

Rachel Hunt
Research Psychologist
Inclusion Support

Children Services

Inclusion Support
Connor Education Centre
Connor Road
West Bromwich
West Midlands
B71 3DJ

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Reply Slip

Please return this slip to the Academy reception as soon as possible. Please note there are limited spaces available.

Name: _____

Childs Name: _____

Year and Company: _____

Please tick the circles below if you agree;

- I **would like** to take part in one of the parent based focus groups.
- I **would like** my son/daughter to take part in the focus group.
- I am **happy** for my son/daughter's photograph to be used in a report for academy.
- I **understand** that my child and I have the right to withdraw during the research process.
- I **understand** that should my child need to talk to anyone, there will be a member of staff available.

Parent Signature: _____ Date: _____

Child Signature: _____ Date: _____