



Minutes – Q3 PACT Meeting Tuesday 11th December 2018

- Chair:** Darshana Dookhy
- Vice Chair:** Vacant
- Secretary:** Caroline Handley
- Treasurer:** Debbie Bowen
- Attendees:** Darshana Dookhy, Sally Hall, Julie Walsham, Caroline Handley, Jackie Brown, Laura Lockyer, Debbie Bowen
- 2. Apologies:** Luke Price, Helen Stevens, Sunita Gill, Jassy Jagpal, Julia Nash, Diane Brookes

3. Review Actions from Previous Minutes

- The Balance Sheet had been returned from the Finance Department. It was unsigned, but they were happy with the information and the following message was received from the Finance Director – *“Although PACT raises funds for the Academy, legally it is not connected to the Academy in anyway. Therefore, the Trust does not govern what is done in PACT and does not influence how it spends its money or indeed have any legal right to its money. It is a separate entity in its own right.”*
Some concerns were raised by the committee.
Action: Luke to clarify at the next meeting in January.
- The Academy Council has not been formed. Caroline suggested drawing up a proforma to go to all tutor groups to request feedback regarding future events. Suggestion made for the Jets to be asked for ideas.
Action: Caroline to contact Luke to take this forward
- Luke is waiting for Mark Arnull and Chair of Governors to sign their paperwork regarding cheque signatories
Action: Review at the meeting in January.
- Caroline advised that the report from the parent’s forum attended by 3 PACT members will be available in January and a copy will be sent to them
Action: Caroline to follow up with the Academy in January if not received
- PACT email
Action: Darshana to sort out the PACT email ready for January meeting
- The Christmas Fayre had been postponed and will be reviewed next year

- The minutes were agreed as a true record, nominated by Debbie and seconded by Jackie.

4. Election – Vice Chair

- Unfortunately, the position of Vice Chair has become available due to personal reasons. It was agreed to defer an election until the January meeting when more members would be in attendance

Action: Election of Vice Chair at January meeting

5. Treasurer’s Report

A report was received from Debbie.

Treasurer’s Report	
Balance November 2018	£2,960.94
Monies received from 3 nights selling refreshments at Academy events	£406.84
Balance December 2018	£3,267.78

- Caroline asked if any invoices had been received from the Academy for the bids agreed

Action: Caroline to remind Luke about the invoices and whether calculators still need to be purchased

6. Update on Events 2018

6.1 Pantomime

- The dates for this are 20th to 22nd of March

Action: Discuss further in January regarding refreshments, volunteers etc.

Action: Ask Julia what outlay would be for sweet cones to sell at the Pantomime

6.2 Christmas Fayre

- This was postponed, and the way forward will be discussed in the new year.

6.3 Quiz Night

- Possible dates for this are 1/3/19 or 8/3/19.

Action: Darshana to check with Luke regarding the dates

7. Any Other Business

- Members had received details regarding the Red Box Project and felt it was something PACT could support.

Action: Caroline to liaise with Luke and the coordinator and enquire about costs to fill a box and how quickly it empties etc.

8. Date of Next Meeting

- Tuesday 15th January at 7.00pm.