Register of Attendance Q3 MAT and Committee Board Meetings 2018/19

Meeting	Date	Attendance
QAT Board	October 2018	Robert Quayle Trustee Chair Eric Payne Trustee &Vice Chair Caroline Badyal CEO David Pope Trustee Olivia Amartey Trustee Mr Will Foster Trustee Mr Annesley Wright Trustee Apols – Carol Hodgkins minute secretary In attendance: Gary Hargreaves Finance Director/ (Clerk to Governors) Peter Lee Head of School Mark Arnull Head of School Tracy Wootton Deputy Finance and Operations Director/notetaker
	5th December 2018	Robert Quayle Trustee Chair Caroline Badyal CEO David Pope Trustee Mr Will Foster Trustee Mr Annesley Wright Trustee Apols - Carol Hodgkins minute secretary Olivia Amartey Trustee Eric Payne Trustee Vice Chair Peter Lee Head of School Langley In attendance – Gary Hargreaves Finance Director/ Clerk to Governors Mark Arnull Head of School Great Barr Tracy Wootton Deputy Finance and Operations Director/notetaker
	4th April 2019	Robert Quayle Trustee Chair Eric Payne Trustee Vice Chair Caroline Badyal CEO David Pope Trustee Mr Annesley Wright Trustee Stephen Downes Trustee Jane Hughes Trustee Apols - Mr Will Foster Trustee (sabbatical) Olivia Amartey Trustee In attendance – Sharlene Attwood Director of Finance & operations/Clerk to Governors Carol Hodgkins Governors minute taker Mark Arnull Head of School Great Barr Peter Lee Head of School Langley Keziah Featherstone Head of School Tipton

Meeting	Date	Attendance
	17th July 2019	Robert Quayle Trustee Chair Eric Payne Trustee Vice Chair Caroline Badyal CEO David Pope Trustee Mr Annesley Wright Trustee Stephen Downes Trustee Jane Hughes Trustee Apols - Mr Will Foster Trustee (sabbatical) Olivia Amartey Trustee In attendance – Sharlene Attwood Director of Finance & operations/Clerk to Governors Carol Hodgkins Governors minute taker Mark Arnull Head of School Great Barr Peter Lee Head of School Langley Keziah Featherstone Head of School Tipton
AUDIT	November 2018	Annesley Wright Trustee and Chair Will Foster Trustee Alan Fitzgerald Caroline Badyal CEO Apols – Eric Payne Trustee In attendance- Helen Drew Crowe Clark Whitehill Gary Hargreaves Finance Director and Clerk to Governors Carol Hodgkins Governor secretary/notetaker
	4th April 2019	Annesley Wright Chair of Audit Committee and Trustee Caroline Badyal Chief Executive Officer Q3 Academy Trust Eric Payne Sponsor and Trustee **Apologies**: Will Foster Trustee - sabatical **In attendance:** Sharlene Attwood Operations Finance Director/Clerk to Governors Carol Hodgkins Minute taker/secretary to Governors Robert Quayle Trustee Dave Pope Trustee (attending from 10:30am)
	July 2019	Caroline Badyal Chief Executive Officer Q3 Academy Trust Eric Payne Sponsor and Trustee (vice chair)

Meeting	Date	Attendance
		Apologies: Will Foster Trustee (Sabatical) Annesley Wright Chair of Audit Committee and Trustee **In attendance:** Sharlene Attwood Director of Finance and Operations,Clerk to Governors Helen Drew (Accountant Crowe Croisier Carol Hodgkins Q3 Trust minute taker
STAFFING	18 September 2018	Dave Pope – Trustee and Chair Olivia Amartey vice chair Caroline Badyal Alan Fitzgerald Apols – none In attendance – Gary Hargreaves Carol Hodgkins Mark Arnull Peter Lee Elizabeth Yourell
	November 2018	Dave Pope – Trustee and Chair Caroline Badyal Alan Fitzgertald Apols – Olivia Amartey vice chair In attendance – Gary Hargreaves Carol Hodgkins Mark Arnull Peter Lee Elizabeth Yourell
	29th January 2019	Alan Fitzgerald Trustee (Vice Chair of Staffing) Caroline Badyal (CBL) CEO of Q3 Academy Trust Olivia Amartey (OAY) Trustee (Vice Chair of Staffing) Apologies: Peter Lee Head of School Q3 Langley In attendance: Sharlene Attwood (SAD) Finance Director/Clerk to Governors Carol Hodgkins (CHS) Governors Secretary/Minute Facilitator

Meeting	Date	Attendance
		Mark Arnull (MAL) Head of School Q3 Great Barr Keziah Featherstone (KFE)Head of School Q3 Tipton Elizabeth Yourell (EYL) HR Consultant
	3rd April 2019	Dave Pope Trustee/Chair of Staffing Committee Eric Payne Trustee Annesley Wright Trustee Caroline Badyal CEO of Q3 Academy Trust Apologies: Olivia Amartey Trustee (Vice Chair of Staffing) Robert Quayle Trustee Resigned:Alan Fitzgerald Trustee (Vice Chair of Staffing) In attendance: Sharlene Attwood Finance Director/Clerk to Governors Carol Hodgkins Governors minute Facilitator Mark Arnull Head of School Q3 Great Barr Peter Lee Head of School Q3 Langley Keziah Featherstone Head of School Q3 Tipton Elizabeth Yourell HR Consultant
	21st May 2019	Caroline Badyal CEO of Q3 Academy Trust Olivia Amartey Trustee (Vice Chair of Staffing) Eric Payne Trustee Annesley Wright Trustee Apologies: In attendance: Sharlene Attwood Director of Finance & Operations & Clerk to Governors Carol Hodgkins Governors Secretary/Minute Facilitator Mark Arnull Head of School Q3 Great Barr Peter Lee Head of School Q3 Langley Keziah Featherstone Head of School Q3 Tipton Elizabeth Yourell HR Consultant
	19th June 2019	Caroline Badyal CEO of Q3 Academy Trust Olivia Amartey Trustee (Vice Chair of Staffing) Eric Payne Trustee/Sponsor /Vice chair Mr David Pope (DPE) Trustee Annesley Wright (AWT) Trustee Apologies: Peter Lee Head of School Q3 Langley Carol Hodgkins (CHS) Governors Secretary/Minute Facilitator

Meeting	Date	Attendance
		In attendance: Sharlene Attwood Finance Director/Clerk to Governors Mark Arnull Head of School Q3 Great Barr Keziah Featherstone Head of School Q3 Tipton Elizabeth Yourell HR Consultant
TRADING	11th July	Caroline Badyal Director Robert Quayle David Pope (chair) Alan Fitzgerald Apols – Eric Payne Director & Chair of Trading Annesley Wright In attendance Gary Hargreaves Company Secretary Heather Deson-May Carol Hodgkins Tracy Wootton
	20th November 2018	Annesley Wright Caroline Badyal Director David Pope (chair) Alan Fitzgerald Apols – Eric Payne Director & Chair of Trading In attendance Gary Hargreaves Company Secretary Heather Deson-May Carol Hodgkins
	3rd April 2019	Mr Eric Payne (EPE) Director Mrs Caroline Badyal (CBL) Director Mr Annesley Wright (AWT) Alternate Director **Apologies** **In attendance** Mrs Sharlene Attwood (SAT) Company Secretary Mrs Heather May (HMY) Letting administrator Mrs C Hodgkins (CHS) Governors' Minute secretary

Meeting	Date	Attendance
	July 2019	Mr Eric Payne (EPE) Director (Chair) Mrs Caroline Badyal (CBL) Director **Apologies** Mr Annesley Wright (AWT) Alternate Director **In attendance** Mrs Sharlene Attwood (SAT) Director of Finance and Operations Company Secretary and Clerk to Governors Mrs C Hodgkins (CHS) Minute secretary
Great Barr LGB	2 October 2018	Olivia Amartey Governor Chair Eric Payne Governor vice chair Caroline Badyal Ex officio governor & CEO David Lomax Governor Linda Sewell Parent Governor Chris Pritchard Parent Governor Mark Arnull Ex officio governor & Head of School Apols Will Foster Governor Rev Martin Rutter Governor In attendance Gary Hargreaves /ClerkEx officio governor/Finance Director Carol Hodgkins Secretary to Governors Adam Sack AVP Great Barr
	20th November 2018	David Lomax (DLX) Governor (Elected Chair) Caroline Badyal (CBL) Principal of Q3 Academy Chris Pritchard (CPD) Parent Governor Rev Martin Rutter (MRR) Governor Apologies: Olivia Amartey (OAY) Governor (Chair of Great Barr LGB) Linda Sewell (LSL) Parent Governor Eric Payne (EPE) Governor In attendance: Gary Hargreaves (GHS) Finance Director and Clerk to Governors Carol Hodgkins (CHS) Secretary to Governors

Meeting	Date	Attendance
		Mark Arnull (MAL) Head of School Great Barr
	5th February 2019	Olivia Amartey (OAY) Governor (Chair of Langley LGB) Caroline Badyal (CBL) Chief Executive Officer Q3 MAT Eric Payne (EPE) Governor (Vice chair LGB) David Lomax (DLX) Governor Chris Pritchard (CPD) Parent Governor Rev Martin Rutter (MRR) Governor Apologies: Linda Sewell (LSL) Parent Governor In attendance: Sharlene Attwood (SAD) Finance and Operations Director/Clerk to Governors Carol Hodgkins (CHS) Secretary to Governors Mark Arnull (MAL) Head of School Great Barr
	3RD April 2019	Present: Caroline Badyal (CBL) Principal of Q3 Academy Eric Payne (EPE) Governor David Lomax (DLX) Governor Chris Pritchard (CPD) Parent Governor Apologies: Olivia Amartey (OAY) Governor (Chair of Langley LGB) Linda Sewell (LSL) Parent Governor Rev Martin Rutter (MRR) Governor In attendance: Sharlene Attwood (SAT) Finance Director/Clerk to Governors Carol Hodgkins (CHS) Secretary to Governors Mark Arnull (MAL) Head of School Great Barr Mr Alan Sack (ASK) Head of Curriculum Mr Garung (JGG) Head of Math's Mr Brocklebank (RBK) Head of Science
	21st May 2019	Present: Olivia Amartey (OAY) Governor (Chair) Eric Payne (EPE) Governor (vice-chair) Caroline Badyal (CBL) Principal of Q3 Academy David Lomax (DLX) Governor

Meeting	Date	Attendance
		Chris Pritchard (CPD) Parent Governor Apologies: Linda Sewell (LSL) Parent Governor Rev Martin Rutter (MRR) Governor In attendance: Sharlene Attwood (SAT) Director of Finance and Operations & Clerk to Governors Carol Hodgkins (CHS) Secretary to Governors Mark Arnull (MAL) Head of School Great Barr
	9th July 2019	Present: Olivia Amartey (OAY) Governor (Chair) Eric Payne (EPE) Governor (vice-chair) Caroline Badyal (CBL) Principal of Q3 Academy David Lomax (DLX) Governor Chris Pritchard (CPD) Parent Governor Rev Martin Rutter (MRR) Governor Linda Sewell (LSL) Parent Governor Apologies: In attendance: Sharlene Attwood (SAT) Director of Finance and Operations Clerk to Governors Carol Hodgkins (CHS) Secretary to Governors Mark Arnull (MAL) Head of School Great Barr
Langley LGB	11th October 2018	Dave Pope Governor and Chair Caroline Badyal CEO Paul Cliff Governor Stephen Knight James Forrester Michael Idowu David Mee Gerry Denson Apologies – none Not in attendance – Amolak Dhariwal In attendance Gary Hargreaves Finance Director Carol Hodgkins secretary to govenors and notetaker Peter Lee Head of School
	22nd November 2018	**Present:** Dave Pope (DPE) Governor (Chair of Langley LGB) Caroline Badyal (CBL) Principal of Q3 Academy Paul Cliff (PCF) Governor Amolak Dhaliwal (ADL) Governor James Forrester (JFR) Parent Governor

Meeting	Date	Attendance
		Michael Idowu (MIW) Governor Stephen Knight (SKT) Governor **Apologies:** Gerry Denston (GDN) Governor (Vice Chair of Governors) David Mee (DME) Governor **In attendance:** Gary Hargreaves(GHS) Finance Director & Clerk to Governors Carol Hodgkins (CHS) Governors Secretary/Minute Facilitator Peter Lee (PLE) Head of School Langley
Trading	20th November 2018	Dave Pope Annesley Wright Caroline Badyal In attendance Gary Hargreaves Carol Hodgkins
Audit	20th November 2018	Annesley Wright Caroline Badyal Alan Forrester In attendance Gary Hargreaves Helen Drew Carol Hodgkins
Great Barr LGB	20th November 2018	Annesley Wright Dave Lomax Christopher Pritchard Alan Forrester Caroline Badyal **In attendance:-** Gary Hargreaves Mark Arnull Carol Hodgkins
Langley LGB	22nd November 2018	Dave Pope Caroline Badyal Paul Cliff James Forrester Michael Idowu Steven Knight Amolok Dhariwal

Meeting	Date	Attendance
		Apologies: David Mee Gerry Denston **In attendance:-** Gary Hargreaves Carol Hodgkins.
	7th February 2019	Dave Pope — Governor (Chair of Langley LGB) Caroline Badyal — Chief Executive Q3 Academy Trust Paul Cliff — Governor Gerry Denston — Governor (Vice Chair of Governors) James Forrester — Parent Governor Michael Idowu — Governor Stephen Knight — Governor David Mee — Governor Apologies: Not in attendance: Amolak Dhariwal — Governor In attendance: Sharlene Attwood — Finance and Operations Director/Clerk to Governors Carol Hodgkins — Governors Minute Facilitator Peter Lee — Head of School Langley Stephen Downes — Possible Trustee Q3 Academy Trust
	28th March 2019	Present: Dave Pope — Governor (Chair of Langley LGB) Caroline Badyal — CEO of Q3 Multi Academy Trust Paul Cliff — Governor Gerry Denston — Governor (Vice Chair of Governors) James Forrester — Parent Governor Michael Idowu — Governor Stephen Knight — Governor David Mee — Governor Apologies: Amolak Dhariwal — Governor Not in attendance: In attendance: Sharlene Attwood — Director of Finance and Ops & Clerk to Govs.
	23rd May 2019	Dave Pope (DPE) — Governor (Chair of Langley LGB) Caroline Badyal (CBL) — CEO of Q3 Multi Academy Trust

Meeting	Date	Attendance
		Paul Cliff (PCF) Governor Gerry Denston (GDN) Governor (Vice Chair of Governors) James Forrester (JFR) Parent Governor Michael Idowu (MIU) Governor David Mee (DME) Governor Apologies: Stephen Knight (SKT) Governor Not in attendance: Amolak Dhariwal (ADL) Governor In attendance: Sharlene Attwood (SAT) Operations Finance Director & Clerk to Governors Carol Hodgkins (CHS) Governors Minute Facilitator Peter Lee (PLE) Head of School Langley Amandeep Singh (ASH) Possible New Governor
	11 July 2019	**Present**: Dave Pope (DPE) Governor (Chair of Langley LGB) Caroline Badyal (CBL) CEO of Q3 Multi Academy Trust Paul Cliff (PCF) Governor Gerry Denston (GDN) Governor (Vice Chair of Governors) James Forrester (JFR) Parent Governor Michael Idowu (MIU) Governor Stephen Knight (SKT) Governor Amandeep Singh (ASH) Governor **Apologies:** David Mee (DME) Governor **Not in attendance:** Amolak Dhariwal (ADL) Governor **In attendance:** Sharlene Attwood (SAT) Director of Finance and Operations & Clerk to Governors Carol Hodgkins (CHS) Governors Minute Facilitator Peter Lee (PLE) Head of School Q3 Langley
Tipton LGB	28th November 2018	Annesley Wright Peter Burke Surrinder Singh Caroline Badyal

Meeting	Date	Attendance
		Apologies Alan Fitzgerald Graham Oakley-Kyte Gary Hargreaves Not in attendance Kesiah Lewis In attendance Carol Hodgkins Melissa Heise
	27th March 2019	Annesley Wright Governor (Chair of Tipton LGB Caroline Badyal (CBL) CEO of Q3 Academy Trust Keshia Lewis (KLS) Governor Surrinder Singh (SSH) Governor Apologies: Alan Fitzgerald (AFD) Governor Peter Burke (PBE) Governor Not in attendance: Graham Oakley-Kyte (GKE)Governor Will Foster (WFR)Governor In attendance: Sharlene Attwood (SAT) Director of Finance and Ops & Clerk Carol Hodgkins (CHS) Governors Minute Facilitator Kezia Featherstone (KFE) Head of School Q3 Tipton
	23rd May 20189	Present: Annesley Wright (AWT) Governor (Chair of Tipton LGB)Caroline Badyal (CBL) CEO of Q3 Academy Trust Peter Burke (PBE) Governor Keshia Lewis (KLS) Governor Surrinder Singh (SSH) Governor Apologies: none Not in attendance: Sharlene Attwood (SAT) Director of Finance and Operations & Clerk to Governors Carol Hodgkins (CHS) Governors Minute Facilitator Kezia Featherstone (KFE) Head of School Q3 Tipton Jess Moody (JMY) New Governor
	11th July 2019	Present: Caroline Badyal (CBL) CEO of Q3 Academy Trust Peter Burke (PBE) Governor (Vice Chair)

Meeting	Date	Attendance	
		Dave Pope (DPE) Governors & Trustee	Q3 Langley Chair of
		Apologies: Annesley Wright (AWT) Tipton LGB) Keshia Lewis (KLS) Surrinder Singh (SSH)	 Governor (Chair of Governor Governor
		Not in attendance:	
		In attendance: Sharlene Attwood (SAT) Carol Hodgkins (CHS) Facilitator Kezia Festherstone (KFE) Tipton	 Director of Finance & Operations & Clerk to Governors Governors Minute Head of School Q3