



## Minutes – Q3 PACT Meeting Tuesday 6<sup>th</sup> March 2018 at 7pm

**Chair:** Darshana Dookhy

**Vice Chair:** Helen Stevens

**Secretary:** Caroline Handley

**Treasurer:** Debbie Bowen

**Attendees:** Darshana Dookhy, Debbie Bowen, Helen Stevens, Caroline Handley  
Laura Lockyer, Sally Hall, Jassy Jagpal, Julie Walsham

**2. Apologies:** Sarah Barry, Luke Price

### **3. Review Actions from Previous Minutes:**

#### **3.1 Attracting New PACT members**

- Photo will be taken at the next meeting in April.  
**Action: Photo of members to be taken at the next meeting for inclusion in the next FoQus magazine.**
- Following agreement from Luke, Caroline will set up and monitor a Facebook/Twitter page to help promote PACT to parents.  
**Action: Caroline will set this up and let everyone know when actioned**
- Discussed the AGM in September and it was agreed that a flyer needs to be produced to invite parents to this event. These should be available for the starter packs and at future events.  
**Action: Caroline volunteered to produce a flyer for the April meeting**  
**Action: Luke to come back to the committee regarding the price of T-Shirts for PACT Members**
- Any promotional photos need to be taken on a camera capable of high resolution and these can then be used for the roller and inclusion in future Academy FoQus editions.

#### **4. Treasurer's Report**

**A report was received from Debbie: -**

<b>Treasurer's Report</b>	
Opening Balance Sept 2016	£4071.65
Closing Balance Sept 2017	£2401.16
Bid received for SEN	£426.83
Balance March 2018	£1974.33

## 5. Update on Events 2018

### 5.1 Quiz Night

- Teams need to be confirmed as soon as possible and monies paid to Debbie. Food confirmation can be a few days before the event.
- Request was made for some raffle prizes. If there are too many these can be used at the Barn Dance instead.  
**Action: Caroline to contact Perry Barr dog racing to see if they will supply some free tickets.**
- PACT members will arrive at 6.15pm to set the room up.
- Request was made for short rounds eg 4 in the first half and 4 in the second with a picture round for the break to ensure everyone has enough time to eat and talk.  
**Action: Darshana to speak to the Quiz master regarding this**

### 5.2 Barn Dance

- The circus has no spaces available for this year and the cost of this was prohibitive. It was felt then that the Barn Dance could go ahead on Friday 13<sup>th</sup> July 2018 instead. Request was made for some line dances to be included this time  
**Action: Caroline to check availability with the caller**

## 6. Any Other Business

### 6.1 New Fundraising Ideas

- Sally advised the Grease in a Week show which took place the week before half term was a success and parents have requested the wish to see the show. This may be tied in with a musical showcase and PACT could do the refreshments. A date of the 22<sup>nd</sup> March has been mentioned.  
**Action: Darshana to contact Luke to confirm if this is the case. Debbie, Darshana and Julie confirmed they could volunteer if this is going ahead**
- Sally asked if PACT had received a thank you letter from a student who received some monies from PACT/Academy for a Girl Guiding trip?  
**Action: Caroline to confirm with Luke if one was received in the Academy.**
- Julie asked when a donation request letter should be sent in by students for consideration by PACT and the next meeting was confirmed  
**Action: Julie will bring the request to the next meeting in April.**

## 7. Date of Next Meeting

- Tuesday 17<sup>th</sup> April 2018 at 7pm

**PACT Email** [pact@q3academy.org.uk](mailto:pact@q3academy.org.uk)