

Our ref: MAL/SKY/GOV
4th July 2022



Dear Parents and Carers

RE: Academy Governing Body - Parent Governor Election

I am writing to invite you to consider standing for election as a Parent Governor for the Q3 Academy in which you have a child enrolled or to nominate another parent to do so. There are currently two vacancies at Great Barr for a four-year period 2022-2026.

The other members of the Governing Body represent the Board of the Multi Academy Trust and the local community. The powers and responsibilities of Governors have changed in recent times. Governors should act in a strategic role, as a 'critical friend' to the Academy and be accountable for their responsibilities.

Some parents may be put off by the amount of work involved in being a Governor, or feel that they do not have the necessary expertise, knowledge, or skills to carry out the role effectively. However, parents have much to offer to the Academy and can play a vital part in helping us to meet the needs of the children and communities we serve. We enclose a leaflet with this letter which seeks to explain more about the role of a parent governor at Q3 Academy Great Barr.

If you would like to stand for election, or to nominate someone else, please complete the attached form and return it by **18th July 2022**. Each person nominated must have children at the Academy on the date of the election and must be proposed and seconded by parents/carers who have a child at the Academy.

Anyone standing for election is required to attend a meeting with an existing governor in order to give them some first hand background as to the role, and these meetings will take place from week commencing 12th September 2022. Each nominee will also be asked to provide, with his/her nomination, a short personal statement (maximum of 200 words) which should only include biographical information, your reasons for wanting to be a parent governor and the contribution you believe you can make to the governing body.

If the number of nominations received is equal, or less than, the number of vacancies, the nominees will automatically be elected as parent governors. If, however, there are more nominations than vacancies, an election will be held and copies of the personal statements will be sent to all parents/carers.

The election will take place on 23rd September 2022, and a ballot box will be available on Reception for ballots to be submitted in person. Electronic and Postal ballots will be permitted and must be returned by 3.30pm on 23rd September 2022. Postal ballots should be returned to the Academy for the strict attention of Mrs S Kelly and marked "Parent Governor Election". Each parent/carer will have one vote for each vacancy, no matter how many children he or she has at the Academy.

Because appointment as an Academy governor will give access to children there is currently a requirement for governors to undertake an Enhanced DBS check before their appointment can be confirmed.

Life to the full in pursuit of what is good, right and true.

Q3 Academy Great Barr
Wilderness Lane, Great Barr
Birmingham B43 7SD

T 0121 358 6186
E enquiries@q3academy.org.uk
q3academy.org.uk



Chief Executive: Mr Daniel Parkes BA (Hons), MA | Head of School: Mr Mark Arnall BA (Hons), MA, NPQH, NPQEL



Therefore, all candidates will undergo pre-appointment checks as follows in the week commencing 12th September 2022:

- ✓ Check of identity;
- ✓ Declaration of Eligibility;
- ✓ Enhanced DBS check.

The ballots will be counted by a Governor and the Secretary to Governors in the presence of the Clerk to Governors. The result will be recorded and signed by the Governor and Secretary who will hand the result to the Clerk to Governors.

The Clerk to Governors will notify both the Chair of Governors and the Head of School of the result on 24th September 2022. The Chair of Governors will then write to inform the successful candidates.

If you are interested in the role please complete and return the below Nomination Form to Reception for the attention of Mrs S Kelly by **18th July 2022**. Interviews with prospective nominated parents will take place with a Governor or the Head of School from week commencing **12th September 2022** between 9.00am and 4.00pm.

Yours sincerely



Mr M Arnall
Head of School

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PART OF
THE MERCIAN TRUST



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The Grace
Charitable Trust

CBI
MEMBER



**FORMAL NOTICE
OF Q3 ACADEMY GREAT BARR
PARENT GOVERNOR ELECTION RETURN SLIP**



PLEASE RETURN THIS FORM TO Q3 ACADEMY GREAT BARR BY 18th July 2022 WITH A BRIEF AUTOBIOGRAPHICAL STATEMENT OF NO MORE THAN 200 WORDS.

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election (he or she must be the parent/carer of a child registered at the Academy)

Name _____

Address _____

Signature of person nominated _____

Parent/Carer of _____ (Name of Child/ren)

Signature of proposer _____

Name and address in BLOCK letters of proposer _____

Parent/Carer of _____ (Name of Child/ren)

Signature of seconder _____

Name and address in BLOCK letters of seconder _____

Parent/Carer of _____ (Name of Child/ren)

Please note:

1. Further nomination forms can be obtained from the Clerk to Governors. A parent/carer may not propose or second more nominees than there are vacancies for parent governors.
2. People who are bankrupt, or have recently been sentenced to 3 months or more of imprisonment (without the option of a fine), may not serve as governors. For full details of the disqualification rules please refer to the Academy. Because appointment as a governor will give access to children there is currently a requirement for governors to undertake a DBS check.
3. The term "parent" includes guardians, foster parents, and any person who has actual custody of a child.

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